



## AGENDA ITEM NO. 7

### Hengrove & Stockwood Neighbourhood Partnership 24th June 2013

**Title:** Hengrove & Stockwood NP AGM report

**Report of:** AC, DSO, NP

#### RECOMMENDATIONS

1. To discuss and confirm the Neighbourhood Partnership and Neighbourhood Forums name for Hengrove & Stockwood wards
2. To confirm the NP membership and decide on the chairing arrangements for 2013-14
3. To confirm the NC and NP terms of ref and the NC financial operating framework.
4. To notes the devolved budgets and influence on services
5. To agree the meeting schedule including subgroups and forums
6. To note the financial statement and expenditure from 2012-13
7. To note the dates for updating the NP action plan and communications plan

#### 1. Name of Neighbourhood Partnership and Neighbourhood Forums

- 1.1 The Neighbourhood Partnership has had a request that it look s at changing its name to incorporate Whitchurch within its title.
- 1.2 There are arguments for and against changing the name.
- 1.3 At the NP briefing meeting on 4<sup>th</sup> June 2013 it was proposed that the Hengrove Forum changes it name to Hengrove & Whitchurch Forum.
- 1.4 It was further proposed that at the NP meeting on 24<sup>th</sup> June 2013, there is a discussion on changing the name of the NP with agreement from the NP membership.
- 1.5 It is suggested that the NP changes its name to the Stockwood, Hengrove & Whitchurch Neighbourhood Partnership.

## **2. Membership and chairing arrangements**

2.2 Each neighbourhood partnership comprises

- (a) the Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- (b) local resident representatives who are chosen by election/nomination/volunteering
- (c) representatives of local organisations and services

The membership of the Hengrove & Stockwood NP is:

- i) Neighbourhood Committee

Councillors:

Hengrove  
Councillor Barry Clark  
Councillor Sylvia Doubell  
Stockwood  
Councillor Jay Jethwa  
Councillor David Morris

- i) Partnership and local resident representatives:

There are currently 12 members of the partnership who are as follows:

Local resident and agency representatives:

Pete Goodwin  
Kerry Vosper  
Toni Massari  
Joyce Wooster  
Dave Reeve  
Judith Barnhurst  
Jean Young  
Robert Harris  
Jenny Hall  
Trevor Hilliar  
Norma Davies  
Inspector Colin Salmon, Avon & Somerset Police - (Retired)  
Inspector Stephen Davey, Avon & Somerset Police

The chairing arrangements for Hengrove & Stockwood NP for 2013-14 will be agreed with members at the NP meeting.

## **3. Terms of Reference and Financial Operating Framework**

2.1 The Neighbourhood Committee and Neighbourhood Partnership terms of reference remain the same as 2012-13, but will be reviewed this year as part of the NP review (see agenda item 5). The NC and NP terms of reference are available upon request.

2.2 The financial operating framework for the NC remains the same as 2012-13 and is available upon request.

#### 4. Devolved budgets and influence on services 2013-14

3.1 The Hengrove & Stockwood NP devolved budgets are:

Budget	2013-14 budget	Amount carried forward (unallocated)	Total
Carriageway surface dressing	£7,800	0	£7,800
Footways maintenance schemes	TBC	0	TBC
Local traffic schemes budget	£17,147	0	£17,147
Wellbeing budget	£20,000	£12,559.44	£32,559.44
Clean and Green budget	£1,500	£2,400	£3,900
S106 budgets	£549,389.59	0	£549,389.59
Community Infrastructure Levy	Not yet known		

3.2 The Hengrove & Stockwood NP currently has influence on the following services:

- Influence on BCC Neighbourhood Officers and PCSOs through Neighbourhood Working priorities
- Influence on the council's waste and street cleaning contract.
- Influence on the council's grounds maintenance service
- Parks Investment Plan Prioritisation

3.3 Further devolution and influence will be explored this year as part of the NP review (see agenda item 6)

## **5. Meeting schedule 2013-14**

The proposed meeting schedule for the xx NP, including NP meetings, forums and subgroups is [attached as appendix 7b](#).

## **6. Financial statement 2012-13**

Please see [appendix 7a](#) for the financial statement for 2012-13 expenditure of the Hengrove & Stockwood NP.

## **7. NP priorities, action plan, communications plan**

6.1 The Hengrove & Stockwood Neighbourhood Partnership has an action plan which sets out the work of the NP. The action plan will also contain the priorities for Neighbourhood Working for 2013-14. The Hengrove & Stockwood NP action plan is due to be updated September 2013.

6.2 The Hengrove & Stockwood NP has a communications plan which sets out the community outreach and communications work that will take place in order to promote, encourage involvement and engage local people with the work of the NP. The Hengrove & Stockwood NP communications plan is due to be updated September 2013 so it is part of the NP action plan, so that communication and outreach is embedded in all of the work of the NP.

## Appendix 7a – Hengrove & Stockwood NP 2012-13 financial statement

	2012-13 budget (including money carried forward from previous years)	2012-13 allocation / expenditure	Budget being carried forward	Notes
Footways Maintenance	£42,000	£42,000	0	
Carriageway Surfacing	£7,400	£7,400	0	
Local traffic schemes	£27,031.46	£27,916.21/£6,036.50	£21,879.71	
Wellbeing	£26,333.44	£13,774	£12,559.44	
Clean and Green	£2,600	£200	£2,400	
Section 106	£467,100.59	£218,882.36	£248,218.23	
CIL	N/A	N/A	Not known.	CIL was devolved in January 2013 but will take some time before money starts to become available to the NPs.

Full details of expenditure and individual allocations of budgets are available upon request.

## HenStock Neighbourhood Partnership

### Key meeting dates 2013 – 2014

Month	Meeting	Date	Time	Location
Apr 2013	Environment Group	Tuesday 09/04/2013	2.00pm	Hengrove Leisure Centre
May 2013	Forum (H)	Tuesday 14/05/2013	7.00pm	South Bristol Community Hospital, Hengrove
	Forum (S)	Thursday 16/05/2013	7.00pm	Christ the Servant
	Well Being Deadline	Friday 24/05/2013	12.00pm	n/a
June 2013	Well Being Panel & NC/NP Briefing	Tuesday 04/06/2013	10.00am	Brunel House
	<b>NP</b> (Sylvia Doubell)	<b>Monday</b> <b>24/06/2013</b>	<b>7.00pm</b>	Christ Church, Petherton Road

Jul 2013	Environment Group	Tuesday 09/07/2013	1.30pm	Hengrove Leisure Centre (tbc)
	Mayor Visit	Monday 22/07/2013	1.00pm to 6.00pm	Itinerary being finalised
August 2013	Forum (H)	Tuesday 06/08/2013	7.00pm	Christ Church, Petherton Road
	Forum (S)	Thursday 08/08/2013	7.00pm	tbc
	Well Being Deadline	Friday 23/08/2013	12.00pm	n/a
September 2013	Well Being Panel & NC/NP Briefing	Tuesday 03/09/2013	10.00am	Brunel House
	<b>NP</b> (David Morris)	<b>Wednesday 18/09/2013</b>	<b>7.00pm</b>	<b>Stockwood Counterslip Baptist Church</b>
Oct 2013	Environment Group	Tuesday 08/10/2013	3.30pm	Hengrove Leisure Centre (tbc)

November 2013	Forum (H)	Wednesday 06/11/2013	7.00pm	Hengrove Leisure Centre
	Forum (S)	Thursday 07/11/2013	7.00pm	Christ the Servant
	Well Being Deadline	Friday 15/11/2013	12.00pm	n/a
	Well Being Panel & NC/NP Briefing	Tuesday 26/11/2013	10.00am	Brunel House
December 2013	<b>NP</b> (Barry Clark)	<b>Wednesday</b> <b>11/12/2013</b>	<b>7.00pm</b>	<b>Hengrove</b> Christ Church
Jan 2014	Environment Group	Tuesday 07/01/2014	3.30pm	Hengrove Leisure Centre (tbc)



February 2014	Forum (H)	Tuesday 04/02/2014	7.00pm	Christ Church, Petherton Road
	Forum (S)	Thursday 06/02/2014	7.00pm	Counterslip Baptist Church (tbc)
	Well Being Deadline	Friday 21/02/2014	12.00pm	n/a
March 2014	Well Being Panel & NC/NP Briefing	Tuesday 04/03/2014	10.00am	Brunel House
	<b>NP</b> (Jay Jethwa)	<b>Wednesday 19/03/2014</b>	<b>7.00pm</b>	<b>Stockwood South Bristol Sports Centre</b>